



Position Title: School Therapist (Part-Time)

Position Summary:

Therapist will provide support and expertise in a personalized approach, with the commitment of helping our clients achieve their full potential. All client services are delivered with the vision and commitment of being the leader in providing social services and advocating for the most vulnerable and underserved in the greater St. Louis community. Work in this setting is tied closely to our relationship with the funders who support services to children.

This position is a clinical position with some data management responsibilities. The Therapist in this Afterschool setting will be providing individual and group services for children in the St Louis Public School system who are engaged in Provident's Afterschool programming. This program fosters STEM (Science, Technology, Engineering and Math) and combines a Social and Emotional Learning platform by providing assessments, group, and individual sessions as needed to assist children toward a stable educational experience. The Therapist must set, maintain and enforce a high standard of quality, documentation and ethical and professional behavior for self. A team player who understands counseling services and can thrive in the Afterschool setting.

Minimum Required Education:

Provisionally Licensed (LPC, LCSW, LMFT)

Minimum Required Experience:

- Minimum of 1 year post licensure exam
- Be willing to learn program regulations of the State of Missouri and The Joint Commission
- Prior agency experience or strong practicum experience in direct practice with children preferably in a school setting

Preferred Experience:

- Clinical education and experience working with children
- Some school setting experience
- Trained in play, trauma and therapies specifically for children

Licenses/Certifications:

Must be eligible for Missouri/Illinois Licensure as Psychologist, Clinical Social Worker, Professional Counselor or Marriage and Family Therapist and be in good standing with licensure agencies and professional organizations.

- Ability to work with children with mental/behavioral health concerns in the Afterschool setting
- Ability to effectively communicate information and ideas, both orally and in writing, with both clients, colleagues, grantors, funders, auditors and other collaborative agencies.
- Knowledge and understanding of clinical social work and mental health counseling principles, methods, procedures and standards. Ability to provide these services through our agency in a school setting.
- Knowledge of therapeutic processes, and child and adolescent development.
- Competent in interviewing, psychosocial assessment, diagnosis, clinical and documentation skills.
- Knowledge of crisis intervention techniques.
- Trained and knowledgeable in modalities such play therapy, family therapy, and behavioral issues.
- Ability to evaluate the progress of therapeutic plans and make individual modifications.
- Knowledge of community support services and resources.
- Knowledge of HIPAA and HITECH rules.
- Skilled in preparing and maintaining client documentation in an accurate and timely manner, in compliance with established audit and productivity standards.

- Skilled in using general office equipment, personal computers and medical records software used to document client treatment plans, progress and updates.
- Ability to enter and manage data derived from the program to monitor outcomes and reporting.
- Participate as a team member, collaborating with and providing excellent customer service to clients, funding sources, peers, supervisees, other Provident employees, and other internal and external customers.
- Serve as a representative of Provident, promoting a positive team atmosphere, displaying courtesy, tact, consideration and discretion in all interactions with Provident team members, clients, grantors, funders, auditors, and members of the general public.

Fiscal Responsibilities:

Responsible for maintaining productivity level, managing schedule and program reporting.

Working Conditions / Environment:

Part-time, with a schedule that includes working 22 hours per week primarily during the Afterschool program of 3-6pm Monday through Friday with the remainder of hours spent on administrative duties.

Essential Duties and Responsibilities:

Clinical Principle Duties:

Provide treatment services for children in order to maximize their well-being and potential to learn and thrive.

- Delivers services by establishing and maintaining a therapeutic relationship, assessing client needs, developing a treatment plan and preparing case records according to agency guidelines
- Assures quality of service by being knowledgeable of community resources; internal agency resources, groups and programs; agency guidelines and mission; legal and ethical requirements of profession, agency and governing body; and implements them where applicable
- Completes and maintains all statistical data and record documentation according to agency guidelines and legal requirements necessary for treatment and program accountability
- Maintains harmonious working relationship with the Agency and with sponsoring and advisory groups (Children's Services Fund, ARCHS and other funders) by cooperating with agency research projects, presenting at staff development and practice seminars, and participating in educational, fundraising, and marketing events
- Develops and enhances personal skills by attending and participating in agency in service training, continuing education and personal growth experiences when possible
- Delivers all services with limited supervisory assistance and refined knowledge of DSM-V, and childhood development and parenting skills.

Competencies:

- Attitude- maintains positive disposition, remains enthusiastic, dependable, and professional.
- Communication Skills- above average written and oral communication skills, maintains confidentiality
- Managing Relationships/ Teamwork- ability to establish and maintains open and trusting relationships
- Flexibility- ability to adapt to changing priorities and situations, willing to learn new skills, ability to handle pressure, ability to manage time and work demands
- Service Orientation- concerned with safety and satisfaction of clients and co-workers, remain friendly and courteous, recognizes and sensitively manages cultural differences
- Initiative- ability to take action without being told, participates in self-improvement and developmental activities.
- Computer skills- must be comfortable with computers and be proficient in excel, word, and email.

The above statements are intended to describe the general nature and level of work being performed by people assigned to this job. They are not intended to be an exhaustive list of all responsibilities, duties and skills required of personnel so classified.

If you are interested in applying for this position please submit Cover Letter and Resume.

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